2.4- Middle managers in the Humanities department are very well supported. The head of History has clear responsibilities and it is clear who she is accountable to and supported by. These clear structures allow for all main scale staff in the department to be well supported.

**Subject leader for RE**

* Lead and manage RE (SOL, exam entries, exam analysis, subject support etc)
* Report to ADo, meet once a month
* Complete PMR review- SLK
* Support NQTs and PGCE students as appropriate
* Support the organisation of monitoring in the department including book looks and lesson observations
* Contribute to DIP, especially in regards to RE

**Subject leader for Geography**

* Lead and manage Geography (SOL, exam entries, exam analysis, subject support etc)
* Report to ADo, meet once a month
* Complete PMR reviews- KLE and LCO
* Support NQTs and PGCE students as appropriate
* Support the organisation of monitoring in the department including book looks and lesson observations
* Contribute to DIP especially in regards to Geography

**2nd in Department**

* Lead and manage Sociology (SOL, exam entries, exam analysis, subject support etc)
* Line manage H&SC and Psychology (work with subject staff to support progress of department)
* Report to ADo, meet once a month
* Complete PMR reviews- DGa and MFa
* Support NQTs and PGCE students
* Support the organisation of monitoring in the department including book looks and lesson observations
* Contribute to DIP, especially in regards to H&SC, Sociology and Psychology

**Head of Humanities**

* Lead and manage History (SOL, exam entries, exam analysis, subject support etc)
* Line manage RE and Geography (work with subject leaders to support progress of department)
* Overview line management of H&SC, Sociology and Psychology
* Report to JHo, and BKI if appropriate, about department matters
* Complete PMR reviews- DHi and ZBH
* Support NQTs and PGCE students
* Organise monitoring of the department including book looks and lesson observations
* Write DIP