



Historical Association

The voice for history

Historical Association

Annual Report and Accounts 2016/2017

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(incorporating an income and expenditure account)
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for the year ended 30 September 2017**

Administrative information

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4JQ

Solicitors

Bircham Dyson Bell LLP
50 Broadway
London SW1H 6TD

Auditors

Kingston Smith LLP
Devonshire House
60 Goswell Road
London EC1M 7AD

Investment managers

CCLA Investment Management
80 Cheapside
London
EC2V 6DZ

Legal & General
PO Box 1004
Cardiff
CF24 0YS

M&G Securities Ltd
PO Box 9038
Chelmsford
CM99 2XF

Honorary Officers

President

Professor Justin Champion (term ended May 2017)
Professor Tony Badger (elected May 2017)

Deputy President

Dr Michael Maddison

Honorary Treasurer

Richard Walker

Honorary Secretary

Dr Tim Lomas

Honorary Vice-Presidents

Professor Sir David Cannadine

Council of Trustees

Dr Katharine Burn*
Professor Anne Curry
Karin Doull
Professor Jackie Eales
Beverley Forrest
Jerome Freeman*
Claire Hubbard-Hall
Roy Hughes
Colin James*
Mike Short
Helen Snelson
Jason Todd
Andrew Wrenn

*denotes committee chairs

Senior leadership team

Rebecca Sullivan, Chief Executive
Melanie Jones, Education Manager
John Andrews, Finance Manager
Anne-Marie Stephenson, Marketing Manager

Registered Office

59a Kennington Park Road
London
SE11 4JH
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The voice for history

The Association was founded in 1906. It is an independent body governed by the Council of Trustees who are elected by the membership of the Association.

Election is carried out by online and postal ballot. All full members of the Association are entitled to vote and to stand for election, subject to the legal requirements for trustees of the charity.

The ordinary work of the Association is carried out by its committees, by the staff at the Kennington office

and by the branches. An Executive Committee chaired by the Association President oversees the management of the Association. Other committees are set up from time to time by the Council to oversee important parts of the Association's work. In the past year these committees were:

- Primary Education Committee
- Secondary Education Committee
- Branches and Membership Committee
- Committee for Public History

The Council of Trustees present their report and the audited financial statements for the year ended 30 September 2017

The financial statements have been prepared in accordance with the accounting policies set out on pages 17 to 19 and comply with the charity's governing document, applicable laws and the requirements of Recommended Practice applicable to clients preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland on Accounting and Reporting by Charities: (Charities SORP FRS102) and the Charities Act 2011.

Structure, Governance and Management

Governing document

The Association is a charitable body incorporated by Royal Charter and is a registered charity (number 1120261). The Association's governing documents are the Charter, incorporating the By-Laws, and the Regulations governing the election and composition of Council and main committees.

Appointment of Trustees

Members of the Council of Trustees are recruited from and elected by the membership of the Association in accordance with the Regulations. Council can also co-opt members if there are any unfilled places.

Election is carried out by postal and online ballot. All full members of the Association are entitled to vote and to stand for election, subject to the legal requirements for trustees of the charity.

On election or appointment, members of Council receive copies of the Association's governing documents and good governance policy along with copies of the Association's strategy document, risk management policy and minutes of recent meetings. Members of Council are required to register their interests with the Chief Executive.

New members of Council are encouraged to visit the offices and meet the staff. A training and induction away day is held every three years in line with elections to Council.

Management

The Governing Council meet twice a year to consider the strategy and policy of the organisation and is assisted by an Executive Committee which meets quarterly. The day-to-day management of the charity is delegated to the Chief Executive.

The ordinary work of the Association is carried out by its committees, by the staff at the Kennington office and by the branches. The Executive Committee, chaired by the Association's President, oversees the management of the Association.

Other committees and working groups are set up from time to time by the Council to oversee important parts of the Association's work. In the past year these were:

- Primary Education Committee
- Secondary Education Committee
- Branches and Members Committee
- Higher Education Working Group

Risk Management

Council has reviewed a detailed analysis of the major risks faced by the Association. Risks are analysed individually under likelihood of occurrence and severity of impact and risk ratings calculated. Systems and procedures are put in place to minimise the risks. The Risk Management Policy is reviewed annually by the Executive Committee and by the Council. Significant risks were identified by the Council of Trustees at their last meeting. Plans to mitigate these risks were:

- **Changing membership:** long term decline in some areas and potentially volatile increase with other member types and concern over retention rates.
 - **Steps to mitigate risk:** review of overall membership strategy to include vigorous retention campaigns and careful monitoring of membership levels. Review of what could be considered danger levels and exploration of alternative income streams.
- **Branches:** inability to recruit volunteers to help run branches.
 - **Steps to mitigate risk:** encourage branches to bring in more volunteers for lower level work, encourage branches to explore local volunteer networks, regular reviews and updating of branch guidance and better use of national voice to call for support.
- **Investment income:** low interest rates
 - **Steps to mitigate risk:** careful monitoring and diversification.
- **Compliance with GDPR legislation:** legal action, reputational risk, potential fines
 - **Steps to mitigate risk:** 12 step review process, training to ensure legislative compliance and review of third party systems

Remuneration policy

The Association reviews salaries alongside roles and responsibilities on an annual basis through its Executive Committee. The Association is committed to a fair and equitable remuneration policy and is committed to the London Living Wage as a minimum for any employee.

- To attract and retain a motivated workforce with the necessary skills and expertise
- To take account of the purposes, aims and values of the Charity
- To ensure that pay levels and pay increases are appropriate

Senior leadership remuneration

When deciding on suitable and equitable remuneration for the senior leadership team the Executive Committee ensures the Association is able to access the skills, experience and competencies it needs in its senior staff and the scope and responsibilities in each position. The Executive takes account of market forces and benchmarks against similar organisations.

In addition to salary all staff receives a 6% of total salary pension contribution. The Association offers no other financial benefits.

Objectives and Activities

The Historical Association is the leading subject association for history and national charity for history. The HA supports the teaching, learning and enjoyment of history at all levels and brings together people who share an interest in and love for the past. The Association was founded in 1906 by history teachers and academic historians to support history in schools and to share ideas and resources, within just a few years this had expanded to include all those with a general interest in history. The Association's purpose remains much the same today.

The objects of the charity are to advance the study and teaching of history.

The HA is an independent charity largely funded through membership subscriptions and academic publishing. The Association has a small staff and draws upon the expertise, energy and commitment of large numbers of volunteers. The HA works towards achieving its aims by:

- Engaging with policy makers to make the case for history and to ensure all students in all schools have access to history

- Helping to develop subject understanding for teachers, students and those generally interested in history through CPD, publications, podcasts and events
- Undertaking regular surveys into the state of history teaching in England in both primary and secondary schools: these are a vital part of the charity's work and have contributed to and influenced the national debate on history
- Recognising and celebrating outstanding history provision in schools through the Quality Mark Scheme
- Supporting 52 branches throughout the UK all run by volunteers who provide a lively programme of historical events
- Running an annual historical literature award for children's literature: the Young Quills to engage young people in history
- Organising a number of competitions and awards at all levels to recognise outstanding contributions to the subject
- Working with heritage and other historical bodies to provide wider subject support

The Association's publishing aims to provide support across the broad professional and historical interests of the membership. Regular journal publications are:

- *The Historian*: a general history magazine keeping members informed and engaged with their subject. *The Historian* includes articles and regular features provided by popular, academic, local and amateur historians.
- *Teaching History*: a world renowned journal specifically for secondary education. *Teaching History* provides a range of articles that marry historical subject knowledge with rigorous history specialist pedagogy with contributions from history teachers and researchers.
- *Primary History*: links subject knowledge with practical approaches to teaching and planning.
- *History*: published in partnership with Wiley is one of the UK's leading academic history journals available in over 4000 research libraries worldwide.

Membership

Membership is an important part of the Association's activities and income. Subscriptions enable the Association to act independently and to provide curriculum support and training. Through core paid membership the Association reaches just over 11,000 teachers, academics, heritage organisations and other individuals. Through work supporting teacher subject development the Association ensures history continues to be an essential part of the education of all children and young people.

Beyond core membership our branches had 1,373 associate members in 2016/17.

The impact of the HA is far wider through online activity and open access resources. In 2016/17:

- 37,000 individuals were registered to use web resources
- 16,800 individuals receive monthly secondary e-news
- 13,500 individuals receive monthly primary e-news
- 14,000 individuals receive monthly general interest e-news

Public Benefit

The Historical Association is open to everyone – there are no barriers to membership. It aims to conduct its operations in as cost-effective a way as possible. When considering increases in the cost of membership, the Association is careful to consider the question of access, particularly to those in economically difficult positions, and keeps its concessionary fees as low as possible. These cover students, newly qualified teachers, the retired and the unemployed.

The trustees have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Commission, including the guidance *Public Benefit: running a charity (PB2)*.

The Association has 52 branches across the UK run by volunteers. Branches are open to any member of the public to attend historical talks, walks and other events, usually in return for a small fee to cover running costs. The Association supports branches with a small annual subsidy, public liability insurance, web access, publicity and some administrative support. In addition, the Association provides branch officers with a list of speakers: historians who are happy to share their expertise with branch audiences for no fee.

During the 2016/17 year branches held over 350 events throughout the UK.

Activities

Surveys into History in primary and secondary schools in England 2017

During the spring and early summer of 2017 both Primary and Secondary Committees undertook surveys into the current state of history teaching in English schools. Both surveys were published late in 2017.

Curriculum support

In September 2016 secondary schools in England began teaching new GCSE specifications. These have introduced quite significant changes in both content and approach and much of the HA's work over the last two years has focused on supporting teachers implement change. A concentration on subject knowledge and subject teaching at GCSE will continue to be a major focus. Workshops at the London and Northern History Forums, at Conference and other CPD events concentrated on strategies for teaching thematic units and on approaches to some of the second order concepts, particularly Interpretations and Significance. Supporting the full ability range access history GCSE continues to be a key priority particularly in light of the government's ambition to see 90% of pupils entered for EBAcc subjects by 2025.

In 2015 the HA undertook a special project on the teaching of medieval history. This period was a new introduction to GCSE history and one where many teachers required extra support. Ian Dawson was appointed as an Associate Vice-President with particular responsibility for reviewing the teaching of medieval history. Ian has been commissioning and editing a special publication to help teaching Medieval History to be sent free to all schools in England and Wales in the winter of 2017/18. The print and postage for this publication was kindly supported by funding from Agincourt 600. In addition, Ian Dawson is working with Jason Todd at Oxford University to investigate teacher understanding of the period and student preconceptions to further help the Association tailor more effective resources.

Funding was received from the Queen's Patron's Fund – monies raised for Her Majesty's 90th birthday celebrations – to support a one day event on teaching the Norman Conquest. This event was further supported by Historic Royal Palaces.

The Primary Committee has continued to create resources to support primary teachers and to contribute to Primary History journal. CPD also features strongly in the committee's many activities. As well as offering primary CPD strands at the annual conference and various regional forums, they developed one day CPD courses on *Becoming an Effective Primary Subject Leader* and *Practical Approaches to teaching Primary History*. These are led by Chris Trevor, one of our committee members and Cheshire's former history and geography adviser, and are offered at venues in key regional locations around the country. Take up for these so far has been very encouraging and the feedback received from teachers has been exemplary.

The history curriculum in Northern Ireland, Scotland and Wales

Devolution has seen increasing divergence in curricula approaches and in examinations. The Scottish history curriculum and examination system has long been different to that in England, but until recently there has been more similarity between England, Northern Ireland and Wales. The HA's education committees are looking to make connection with teachers in these areas and to discuss how the Association can help support their needs.

Digital Developments

The HA continue to develop online resources and are exploring the use of webinars and other digital learning opportunities.

CPD: events and review

The London and Northern History Forums continue to be successful and meetings are held in November and March/April. We would like to thank all those who support the Forums, particularly the British Library whose generous support through the use of their education centre is greatly appreciated and to Beverly Forrest and Leeds Trinity University who enable the Northern History Forum to be so successful. We are very grateful to Hodder Education who sponsor these events.

Ongoing partnership work with Schools History Project, the British Library, the Geographical Association, the Specialist Schools and Academies Trust and the Royal Geographical Society have seen a number of successful CPD events for teachers throughout the year.

Chartered Teacher of History

A pilot programme was launched summer 2017 and the first submissions are due to be assessed in early 2018. It is hoped the full programme can be rolled out for summer 2018.

Quality Mark Schools

In the period September 2016-September 2017 36 schools registered to take part in the Quality Mark (QM). These registrations took the total number of registered schools up to and including September 2017 to 95. During the past year, 22 QM assessments were made; 14 were at silver level and 6 at gold. Two assessments resulted in no award being made.

While primary registration for the QM is healthy, secondary school participation has been flagged as a point of concern and avenues for marketing to these schools as well as possible sponsorship will be explored in 2018. However, it is also noted that at present secondary schools are under pressure to deliver new GCSE specifications in a new assessment framework and that registrations may well pick up once schools have better knowledge and experience of this. The 2017-18 period will also see the first round of schools renewing their QM status from the original 2014-15 pilot and over the past year, renewal processes have been developed not only to take account of teacher workload but also school budgets. The QM criteria will be undergoing a process of streamlining to avoid repetition and to make application easier for participating schools. An impact case study of the QM has been undertaken at primary level and there are hopes for a future case study to be made at secondary level. The primary impact study, while addressing the rigour and workload impact of undertaking the award concluded that:

The data collected clearly demonstrates that the benefits outweigh the issues quite considerably. A great deal of work and commitment is expected from the Subject Leaders but this is recognised and rewarded when the award is made. The status of history improves both within the school and in the immediate community as a result and there is often a long-term ripple effect...The Quality Mark process also addresses many of the criticisms of Ofsted when they focused on primary schools; namely non-specialist teachers' lack of confidence and knowledge of pedagogy, poor assessment and tracking systems, insufficient challenge and poor pupil outcomes.

Annual Conference 2017

Mercure Hotel, Manchester

Conference was well attended with a great programme including keynotes from Past-President Chris Wrigley and Michael Wood. Friday evening saw a Round Table discussion chaired by the Association's Deputy President Michael Maddison.

The Association extends thanks to all those who put so much into making the conference such an engaging and stimulating experience. All workshop leaders and lecturers give freely of their time and considerable expertise.

The HA would like to thank the Association's sponsors, **AQA and Pearson** and the Conference sponsor **OCR**. Their support ensures concessionary prices are kept as low as possible. Thanks too to all the exhibitors and to the teams at Mosaic Events and Elite for organising the event.

Funded Projects

Teacher Fellowships

Funding was received from Birkbeck College to support a Cold War Teacher Fellowship Programme. The programme began in January 2017 and the first resources were published online in towards the end of the year.

In April 2017 the HA were awarded a major contract through the RAF Centenary Fund to celebrate the history of the RAF. The Association are working in partnership with the Institute of Physics to create a major resource for schools exploring how technological developments during the twentieth century have been shaped by human necessity during periods of war and in humanitarian missions.

In early 2017 the Association began work on a three year project on *The Age of Revolutions* supported by Waterloo200. The project will include working with Culture24 to provide online teaching resources, a Teacher Fellowship Programme for both primary and secondary teachers to run during 2018 and further activities during 2019 and 2020.

Medlicott Medal and Awards Evening 2017

The HA's President, Tony Badger was delighted to award the 2017 Medlicott Medal for Services to History to his old Cambridge colleague, Mary Beard. Mary Beard is Professor of Classics at Cambridge University and well known to many for her highly acclaimed books, television show and radio programmes. Professor Beard has helped to bring the importance of classical history and its relevance to new audiences. Her appearances on non-history programmes such as *Question Time* have confirmed the contribution historians can make to contemporary debate.

2017 Awards

We try to recognise great history in all walks of life from the annual awards for children's historical fiction, the Young Quills, to our Honorary Fellowships and the Medlicott Medal for Services to History. Deciding on particular individuals to publicly honour is not easy, as we rely on the hard work and dedication to history and to communicating history of so many: we look to around 550 volunteers every year. Those who volunteer to run their local branch, those who edit and write for our print and online publications, those to give workshops and talks and those who provide their expertise and advice through our committees.

Each year we award a number of Honorary Fellowships to say a small thank you to some of the very many people who give so much of their time to support and promote history – in schools, in higher education, in the

media and of course through the HA.

Honorary Fellows for 2017:

- Ilona Aronovsky
- Carmel Bones
- Jean Evans
- Colin Haydon
- Ali Messer
- Kathleen Morris
- June Palmer
- Jules Wooding
- Elizabeth Yarker
- Barbara Yorke

Winners of the 2017 Young Quills for Historical Fiction

The 'Young Quills' Award for Historical Fiction recognises the powerful role that fiction can have for introducing, informing and exciting young people about historical events, characters and places.

Under-12s winner

Black Powder by Ally Sherrick (Chicken House Books, 2016)

Young Adults winner

The Hypnotist by Lawrence Anholt (Corgi, 2016)

The shortlist for the categories is created by young readers contributing their own reviews of the books submitted for the year. Our thanks to Hilary Robinson and Martin Impey winners of the 2016 Young Quills for Younger Readers for chairing the judges committee this year.

Jubilee Fellows

The Jubilee Fellowships are awarded to individuals who have been members of the HA for at least 50 years in recognition of their support.

Richard Bingle
Pauline Hanna
Anthony Carr
Shirley Ellins
Ann Smith

Publications

The Association is heavily dependent on volunteers for the writing and editing of its publications.

The Historian

This is a quarterly magazine of broad historical interest.

The magazine is edited by Trevor James with Paula Kitching, Dave Martin, Rebecca Sullivan, Maggie Wilson and Alf Wilkinson. Jenni Hyde joined the Editorial Board in 2017.

Teaching History

This is a quarterly journal dealing with issues relevant to history teachers in secondary schools.

The journal is edited by Katharine Burn, Christine Counsell, Rachel Foster and Tony McConnell with support from Elizabeth Carr, Michael Fordham and Paula Lobo.

Primary History

A journal published three times per annum, offering ideas and resources relevant to the teaching of history in primary schools. The journal is edited by Paul Bracey, Linda Cooper, Helen Crawford, Karin Doull, Bev Forrest, Tim Lomas, Sue Temple, Polly Tucknot and Alf Wilkinson.

History

Five editions are published through the year. It contains academic articles and book reviews on a wide range of historical topics. The journal is co-owned by Wiley Publishers. The journal is edited by Professor Emma Griffin.

Plans for the future

Education

Developing the Teacher Fellowships and sourcing funding for further programmes will be a priority as will the development of the Chartered Teacher of History and continued support for the Quality Mark.

During 2018 we will be working in partnership with the Institute of Physics on a fully funded schools project exploring the history of the RAF. In addition we will be continuing to work on the *Age of Revolutions* with plans for a one day conference in 2019.

History and General Interest

Changes to the website with a growing range of resources for lifelong learning and those with an interest in history generally will increasingly become an area for focus and development.

Membership

The Association undertook a significant membership survey during the summer of 2017 and will be using these findings to review membership packages and activity during the next 12 months. Corporate secondary school membership is a particular focus.

Strategic Development 2018-2021

The Council of Trustees along with staff, committees and Executive had been reviewing the HA's strategic direction and a new Strategic Development Plan was approved by the Council in October 2017.

Financial Review

Financial statements for the year are on pages 13 to 28.

Compared with the previous year the Statement of Financial Activities shows total income of £842,370, an increase of about £1,000 over the previous year's figure, and total expenditure of £810,852. After including investment gains of £23,589 this gives rise to a net surplus of £55,107, slightly down on the surplus of £58,635 in the previous year.

The general pattern of income & spending remains similar to earlier years. Legacies of £40,000 were received during the year (included in Donations and Legacies). and there was an increase of about £85,000 in income from grants and contracts (included in Charitable Activities). Total expenditure decreased by about £3,000 from £814,183 to £810,852.

After taking into account changes in market value of investments total funds were up by £55,107 ending the year at £955,198. The Balance Sheet shows that the use of these funds is similar to earlier years with £615,549 held in cash and debtors, (including about £110,000 cash held at branches), £435,712 invested and a smaller (but increasing) amount in the form of fixed assets.

Investment Policy

The Association invests funds which are not needed for operations in the near future in collective investment schemes to generate income. As shown in note 13 during the year the Association's investments consisted of units in M&G Charifund, COIF Charities Investment Fund and COIF Property Fund. There were no disposals or additions of investments during the year.

Reserves Policy

Reserves are held to ensure the financial stability and independence of the charity. The Association adopted a policy in 2008 that the General Fund, comprising net assets not restricted or designated and not invested in fixed assets or in the hands of branches, should be equivalent to six months of planned expenditure. Based on expected spending of £905,000 during 2017-18 this would imply a General Fund of approximately £452,000.

The amount of the General Fund at the year-end was £589,813 [note18], which is about £138,000 more than the amount required by the reserves policy. This is mainly the result of unexpected legacies received during the year and the increase in value of investments.

Statement of Council's Responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice.)

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993, the Charity (Accounts and Reports) Regulations 2008 and the provisions in the Royal Charter. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Council on 2 May 2018 and signed on its behalf by:



Tim Lomas
Honorary Secretary

TO THE TRUSTEES OF THE HISTORICAL ASSOCIATION

Opinion

We have audited the financial statements of the Historical Association for the year ended 30 September 2017 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 'The Financial Reporting Standard Applicable in the UK and Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 30 September 2017, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

This report is made solely to the charity's trustees, as a body, in accordance with Chapter 3 of Part 8 of the Charities Act 2011. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to any party other than the charity and charity's trustees as a body, for our audit work, for this report, or for the opinion we have formed.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs(UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the audit of financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

TO THE TRUSTEES OF THE HISTORICAL ASSOCIATION**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements; or
- the charity has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we required for our audit.

TO THE TRUSTEES OF THE HISTORICAL ASSOCIATION

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 12, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK) we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purposes of expressing an opinion on the effectiveness of the charity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.

TO THE TRUSTEES OF THE HISTORICAL ASSOCIATION

- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Kingston Smith LLP

Statutory Auditor

Date 17.05.18

Devonshire House

60 Goswell Road

London

EC1M 7AD

Kingston Smith LLP is eligible to act as auditor in terms of Section 1212 of the Companies Act 2006.

Statement of financial activities for the year ended 30 September 2017

	Notes	Unrestricted Funds	Restricted Funds	2017 Total	Unrestricted Funds	Restricted Funds	2016 Total
		£	£	£	£	£	£
Income from							
Donations and legacies	3	54,028	-	54,028	51,831	-	51,831
Charitable Activities	4	750,152	-	750,152	751,786	-	751,786
Advertising and Royalties		16,438	-	16,438	15,722	-	15,722
Investments	5	21,752	-	21,752	22,372	-	22,372
Total		842,370	-	842,370	841,711	-	841,711
Expenditure on							
Raising funds	6	12,289	-	12,289	12,127	-	12,127
Charitable Activities	7	789,675	8,888	798,563	794,677	7,379	802,056
Total		801,964	8,888	810,852	806,804	7,379	814,183
Net gains	13	23,589	-	23,589	31,107	-	31,107
Net income/(expenditure)		63,995	(8,888)	55,107	66,014	(7,379)	58,635
Total funds brought forward	17	821,500	78,591	900,091	755,486	85,970	841,456
Total funds carried forward	17	885,495	69,703	955,198	821,500	78,591	900,091

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 17 to the financial statements.

The notes on pages 17 to 28 form a part of these financial statements.

Balance sheet as at 30 September 2017

	Notes	£	2017 £	2016 £
Fixed assets				
Tangible fixed assets	12a		20,879	24,437
Intangible fixed assets	12b		107,749	126,613
Investments	13		435,712	412,123
			564,340	563,173
Current assets				
Debtors	14	68,083		71,132
Current asset investments		83,469		82,799
Cash at bank and in hand		463,817		385,019
		615,549		538,950
Creditors: amounts falling due within one year	15	224,691		202,032
Net current assets			390,858	336,918
Net assets	16		955,198	900,091
Funds	17			
Restricted funds			69,703	78,591
Unrestricted funds			885,495	821,500
Total funds			955,198	900,091

The notes on pages 17 to 28 form a part of these financial statements.

The financial statements were approved by the Board and authorised for distribution on
and signed on its behalf by:

2 May 2018
Richard Walker

Richard Walker
Treasurer

Statement of Cash flows for the year ended 30 September 2017

	Notes	2017 £	2015 £
Cash generated by operating activities	18	85,627	15,868
Cash flow from investing activities			
Interest income		21,752	21,025
Purchases of tangible fixed assets	12A	(4,800)	(10,269)
Purchases of intangible fixed assets	12B	(22,932)	(88,983)
Increase in current asset investments		(849)	
Cash used in investing activities		(6,829)	(78,227)
Increase (decrease) in cash and cash equivalents during the year		78,798	(62,359)
Cash in hand at the beginning of the year		232,819	295,790
Notice deposits (less than three months) at the beginning of the year		152,200	151,588
Cash and cash equivalents at the beginning of the year		385,019	447,378
Cash in hand at the end of the year		325,214	232,819
Notice deposits (less than three months) at the end of the year		138,603	152,200
Total cash and cash equivalents at the end of the year		463,817	385,019

Notes to the financial statements for the year ended 30 September 2017

1. Accounting policies

- a) A summary of the principal accounting policies adopted, judgements and key sources of estimation uncertainty, is set out below.

The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). The charity is a public benefit entity for the purposes of FRS 102 and therefore has also prepared its financial statements in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (The FRS Charities SORP) and Charities Act 2011.

The accounts have been prepared in sterling which is the functional currency of the charity and rounded to the nearest pound

- b) Preparation of accounts on a going concern basis

The trustees have assessed whether the use of going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charitable company to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of these financial statements. In particular, the trustees have considered the charity's forecasts and projections and have taken account of pressure on income. After making enquiries, the trustees have concluded that there is a reasonable expectation that the charitable company has adequate resources to continue in operations existence for the foreseeable future. The charitable company therefore continues to adopt the going concern basis in preparing financial statements.

- c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably. Voluntary income is received by way of donations and gifts and is included in full in the statement of financial activities when receivable. Volunteer time is not included in the financial statements.

Membership and subscriptions income are recognised to match the benefits received by members. The proportion of income which relates to benefits not yet delivered before the year-end is deferred.

Grants are recognised in full in the statement of financial activities in the year in which they are receivable and any conditions attached to the income have been fulfilled.

Income generated from the supply of goods or services is included in the statement of financial activities in the period in which the supply is made net of output VAT.

- d) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank or building society.

- e) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided, at their discretion, to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the Association's work.

- f) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Raising funds

The costs of raising funds consist of the direct costs of raising funds together with an apportionment of staff costs and overheads.

**Notes to the financial statements
for the year ended 30 September 2017**

Expenditure on charitable activities includes direct costs, staff costs and other costs associated with the charity's activities.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

g) Allocation of support costs

Support costs are those functions that assist the work of the charity, but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the Association's activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 8.

h)a Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at a rate calculated to write down the cost of each asset to its estimated residual value over its expected useful economic life on a straight line basis. The depreciation rates in use are as follows:

Asset Category	Annual rate
Computer, office and photocopier equipment	33.3%
Chain of office	5%

h)b Intangible fixed assets and amortisation

Intangible fixed assets are stated at cost less amortisation. Amortisation is provided at a rate calculated to write down the cost of each asset to its estimated residual value over its expected useful economic life on a straight line basis. The amortisation rates in use are as follows:

Asset Category	Annual rate
Website	33.3%
Database	16.7% (2016 33.3%)

i) Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid. Accrued income is recognised where the obligation of the third party to pay the Association can be measured or estimated reliably.

j) Cash at Bank and in hand

Cash at bank and cash in hand includes cash and bank and building society accounts with a maturity date of three months or less.

k) Investments

Investments are stated at market value at the balance sheet date. The statement of financial activities includes the realised and unrealised gains and losses arising on disposals and revaluations throughout the year.

l) Branches

Forty branches are included on the basis of receipts and payments for the year ended 30 June 2017 together with the cash and bank balances at that date.

The general funds held by branches are unrestricted funds of the Historical Association, although there can be practical restrictions on the immediate use of some of these monies.

m) Creditors and provisions

Creditors and provisions are recognised when the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to the third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

**Notes to the financial statements
for the year ended 30 September 2017**

n) Pensions

New and existing employees are automatically enrolled into a money purchase scheme unless they have exercised their right to opt out of scheme membership. The employer's contribution made to the scheme in 2017 were £16,043 (2016: £14,711) with an employer's contribution rate of 6% of pensionable pay. Employees joining the money purchase pension scheme operated by Friends Provident plc contract directly with the insurance company. The Association act as agent in collecting and paying over employee pension contributions.

o) Financial Instruments

The charity has elected to apply the provisions of section 11 'Basic Financial Instruments' of FRS102. Basic financial instruments are recognised initially at transaction price and subsequently at settlement value.

p) Judgements and key sources of estimation uncertainty

In the application of the accounting policies the charity is required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities. These are based on historical experience and other factors considered relevant. These are reviewed on an on-going basis and revised where necessary. In particular useful lives of fixed assets are reviewed annually and impaired if relevant. The trustees do not consider any estimates or assumptions to have a significant risk of material adjustment in the next financial year.

2. Legal Status of the Association

The Association is a body incorporated by Royal Charter

3. Income from donations and legacies

	2017	2016
	£	£
Legacies and Gifts	47,402	45,113
Gift Aid	6,626	6,718
	54,028	51,831

All income from donations in the year were unrestricted.

The Association benefits greatly from the involvement and enthusiastic support of its volunteers, details of which are given in our annual report. In accordance with FRS 102 and the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised in the accounts.

Notes to the financial statements for the year ended 30 September 2017

4. Income from charitable activities

	Unrestricted funds	Unrestricted funds
	2017	2016
	£	£
Membership and branch associate fees	83,173	81,684
The Historian	76,964	71,788
Teaching History	125,153	133,296
Primary History	40,626	43,997
Online subscriptions	3,837	4,170
History' profit share	143,385	152,978
Courses and conferences	99,355	89,361
Grants & contracts	128,740	129,629
Publication of educational literature	94	117
Promoting History	48,825	44,766
Total income from charitable activities	750,152	751,786

5. Investment income

	2017	2016
	£	£
Income from collective investment schemes	18,972	18,272
Bank interest	2,780	4,100
	21,752	22,372

6. Raising funds

	2017	2016
	£	£
Direct costs	-	-
Staff costs (note 10)	6,884	6,794
Computer maintenance & website	566	482
Council & committees	298	370
Marketing, publicity & exhibition	521	350
Other operating charges	3,017	3,511
Depreciation	167	129
Amortisation and loss on disposal	836	491
	12,289	12,127

Notes to the financial statements for the year ended 30 September 2017

7. Analysis of expenditure on charitable activities

	Courses and conferences £	Grants and contracts £	Publication of educational literature £	Electronic publishing £	Member services £	Promoting history £	Governance and Support £	2017 Total £
Direct costs	84,679	43,113	63,638	1,418	-	3,549	-	196,397
Staff costs (note 10)	58,514	17,210	58,514	55,072	51,630	86,051	10,326	337,317
Computer maintenance & website	4,812	1,415	4,812	4,529	4,246	7,077	849	27,740
Council & committees	2,537	746	2,537	2,387	2,238	3,730	448	14,623
Marketing, publicity & exhibition	4,424	1,301	4,424	4,164	3,904	6,507	781	25,505
Other operating charges	25,644	7,542	25,644	24,136	22,627	37,712	4,525	147,830
Depreciation	1,421	418	1,421	1,338	1,254	2,090	251	8,193
Amortisation and loss on disposal	7,105	2,090	7,105	6,687	6,269	10,448	1,254	40,958
	189,136	73,835	168,095	99,731	92,168	157,164	18,434	798,536
Governance & Support	3,134	1,475	3,134	2,949	2,765	4,977	(18,434)	-
	192,270	75,310	171,229	102,680	94,933	162,141	-	798,563

Included in the above is the amount of £53,652 (2016 £77,774) which relates to expenditure at branches

	Courses and conferences £	Grants and contracts £	Publication of educational literature £	Electronic publishing £	Member services £	Promoting history £	Governance and Support £	2016 Total £
Direct costs	71,106	49,194	86,043	1,418	-	-	-	207,761
Staff costs (note 10)	57,745	16,984	57,745	54,349	50,952	84,920	10,190	332,885
Computer maintenance & website	4,100	1,206	4,100	3,858	3,617	6,029	723	23,633
Council & committees	3,147	925	3,147	2,961	2,776	4,627	555	18,138
Marketing, publicity & exhibition	2,978	876	2,978	2,803	2,628	4,379	526	17,168
Other operating charges	29,847	8,778	29,847	28,091	26,335	43,892	5,267	172,057
Depreciation	1,100	324	1,100	1,035	971	1,618	194	6,342
Amortisation and loss on disposal	4,176	1,228	4,176	3,930	3,684	6,141	737	24,072
	174,199	79,515	189,136	98,446	90,963	151,606	18,192	802,056
Governance & Support	3,093	1,455	3,093	2,911	2,729	4,911	(18,192)	-
	177,292	80,970	192,229	101,356	93,692	156,517	-	802,056

Notes to the financial statements for the year ended 30 September 2017

8. Analysis of Governance & Support

	Basis of Allocation	2017 £	2016 £
Direct Costs		-	
Staff costs	staff time	10,326	10,190
Computer maintenance & website	staff time	849	723
Council & Committees	staff time	448	555
Marketing, publicity & exhibition	staff time	781	526
Depreciation & Loss on disposal of tangible fixed assets	staff time	768	259
Amortisation of intangible fixed assets	staff time	737	672
Branch activities and expenditure	staff time	1,569	2,315
Bank charges	staff time	250	238
postage	staff time	190	188
Utilities and insurance	staff time	300	292
Communications costs	staff time	322	329
Office cleaning	staff time	190	182
Audit	staff time	227	227
Membership costs	staff time	531	553
Publicity costs	staff time	245	245
Other costs	staff time	701	698
		18,434	18,192

9. Net incoming resources for the year

This is stated after charging:	2017 £	2016 £
Depreciation of Tangible Fixed Assets	8,357	6,470
Amortisation of Intangible Fixed Assets	41,796	22,404
Loss on disposal of Intangible Fixed Assets	-	2,159
Reimbursement of expenses incurred by members of the Council, committees and working parties	5,056	5,908
Auditors' remuneration:		
Current year	7,225	7,555
Previous year	3,685	

Expenses in 2017 and 2016 were paid to all but two of the council members for travel expenditure and meetings costs.

**Notes to the financial statements
for the year ended 30 September 2017**

10. Analysis of staff costs and the cost of key management personnel

	2017 £	2016 £
Salaries and wages	299,289	295,759
Social security costs	21,348	26,220
Pension contributions	16,043	14,711
Temporary and other staff costs	7,522	2,989
	344,202	339,679

One employee earned more than £60,000 during the year (2016, one). Pension costs are allocated to activities in proportion to the related staffing costs incurred and are wholly charged to unrestricted funds

The charity trustees were not paid or received any other benefits from employment with the Association (2016: £nil). No trustee received payment for professional or other service supplied by the charity (2016: £nil)

Expenses in 2017 and 2016 were paid to all but two of the council members for travel expenditure and meetings costs: £5,056 (2016: £5,908)

The key management personnel of the Association comprise the trustees and the chief executive officer. The total employee benefits of the key management personnel of the Association were £68,136 (2016: £63,250)

11. Staff numbers

The average monthly headcount was nine staff (2016: nine) and the average monthly number of full-time equivalent employee employees (including casual and part time staff) were as follows:

	2017 No.	2016 No.
Courses & Conferences	2.2	1.1
Publication of educational literature	1.2	1.2
Electronic publishing	1.1	1.1
Member services	1.6	1.0
Promoting History	2.0	1.9
Governance	0.9	0.9
	9.0	7.2

Notes to the financial statements for the year ended 30 September 2017

12a. Tangible fixed assets

	Computer data base and photocopier equipment £	Chain of office (restricted) £	Total £
Cost			
At 1 October 2016	48,898	780	49,678
Additions in the year	4,800	-	4,800
Disposals in the year	(5,090)	-	(5,090)
At 30 September 2017	48,608	780	49,388
Depreciation			
At 1 October 2016	25,013	228	25,241
Charge for the year	8,318	39	8,357
Disposals in the year	(5,089)	-	(5,089)
At 30 September 2017	28,242	267	28,509
Net book value			
At 30 September 2017	20,366	513	20,879
At 30 September 2016	23,885	552	24,437

All tangible fixed assets are used for direct charitable purposes.

12b. Intangible fixed assets

	Website £	Database (Batho fund - restricted) £	Total £
Cost			
At 1 October 2016	91,478	50,580	142,058
Additions in the year	20,340	2,592	22,932
Disposals in the year	-	-	-
At 30 September 2017	111,818	53,172	164,990
Amortisation			
At 1 October 2016	8,813	6,632	15,445
Charge for the year	32,947	8,849	41,796
Disposals in the year	-	-	-
At 30 September 2017	41,760	15,481	57,241
Net book value			
At 30 September 2017	70,058	37,691	107,749
At 30 September 2016	82,665	43,948	126,613

All tangible fixed assets are used for direct charitable purposes.

Notes to the financial statements for the year ended 30 September 2017

13. Investments

	2017	2016
	£	£
Market value		
At 1 October	412,123	381,016
Disposal proceeds	-	-
Realised gains for the year	-	-
Unrealised gain for the year	23,589	31,107
	435,712	412,123
 This is represented by:		
	£	£
Charifund Income Units	231,497	218,386
COIF Charities Investment Fund	136,700	127,434
COIF Charities Property Fund	67,515	66,302
	435,712	412,123
Historical cost	302,464	302,464

14. Debtors

	2017	2016
	£	£
Trade debtors	9,111	12,083
Prepayments and accrued income	55,173	57,885
Other debtors	3,799	1,164
	68,083	71,132

All debtors, except prepayments of £19,608 (2016: £21,339) are financial instruments of the charity and measured at settlement value. Trade debtors are shown net of bad debt provisions of £1,447 (2016: £1,447).

15. Creditors : amounts falling due within one year

	2017	2016
	£	£
Trade creditors	41,556	29,731
Other creditors and accruals	17,923	13,622
Deferred income (Subscriptions received in advance)	157,541	150,435
Taxation and social security costs	7,671	8,244
	224,691	202,032

All creditors apart from deferred income taxation and social security, are financial instruments of the charity and measured at settlement value

Deferred income comprises annual membership subscriptions paid in advance and allocated to match the benefits received by members

	2017	2016
	£	£
Balance as at 1 October	150,435	161,040
Amount released to income earned from charitable activities	(150,435)	(161,040)
Amount deferred in the year	157,541	150,435
Balance at 30 September	157,541	150,435

Notes to the financial statements for the year ended 30 September 2017

16. Analysis of net assets between funds

	Restricted funds	Unrestricted funds (General & Designated)	Total funds
	£	£	£
Tangible fixed assets	513	20,366	20,879
Intangible fixed assets	37,691	70,058	107,749
Investments	-	435,712	435,712
Current assets	31,499	584,050	615,549
Current liabilities	-	(224,691)	(224,691)
Net assets at 30 September 2017	69,703	885,495	955,198

	Restricted funds	Unrestricted funds (General & Designated)	Total funds
	£	£	£
Tangible fixed assets	552	23,885	24,437
Intangible fixed assets	43,948	82,665	126,613
Investments	-	412,123	412,123
Current assets	34,091	504,859	538,950
Current liabilities	-	(202,032)	(202,032)
Net assets at 30 September 2016	78,591	821,500	900,091

Notes to the financial statements for the year ended 30 September 2017

17. Movements in funds

	At 1 October 2016 £	Incoming resources (including gains) £	Resources expended (including losses) £	Transfers £	At 30 September 2017 £
Restricted funds					
Barry Coward Memorial fund	1,777	-	-	-	1,777
Batho Fund (Database fund)	49,437	-	(8,849)	-	40,588
Batho Fund (Durham) II	10,000	-	-	-	10,000
Development fund capital	14,825	-	-	-	14,825
Freakes bequest	2,000	-	-	-	2,000
Chain of office	552	-	(39)	-	513
Total restricted funds	78,591	-	(8,888)	-	69,703
Designated funds					
Tangible fixed assets	23,884	-	(3,518)	-	20,366
Intangible fixed assets	82,665	-	(32,947)	20,340	70,058
E Publishing Development	115,555	-	-	(20,340)	95,215
Branches	103,626	60,069	(53,652)	-	110,043
Total designated funds	325,730	60,069	(90,117)	-	295,682
General fund	495,770	805,890	(711,847)	-	589,813
Total unrestricted funds	821,500	865,959	(801,964)	-	885,495
Total funds	900,091	865,959	(810,852)	-	955,198

	At 1 October 2015 £	Incoming resources (including gains) £	Resources expended (including losses) £	Transfers £	At 30 September 2016 £
Restricted funds					
Barry Coward Memorial fund	1,777	-	-	-	1,777
Batho Fund (Database fund)	56,069	-	(6,632)	-	49,437
Batho Fund (Durham) II	10,000	-	-	-	10,000
Development fund capital	15,533	-	(708)	-	14,825
Freakes bequest	2,000	-	-	-	2,000
Chain of office	591	-	(39)	-	552
Total restricted funds	85,970	-	(7,379)	-	78,591
Designated funds					
Tangible fixed assets	20,046	-	3,838	-	23,884
Intangible fixed assets	35,687	-	(17,932)	64,910	82,665
E Publishing Development	180,465	-	-	(64,910)	115,555
Branches	118,407	62,994	(77,775)	-	103,626
Total designated funds	354,605	62,994	(91,869)	-	325,730
General fund	400,881	809,824	(714,935)	-	495,770
Total unrestricted funds	755,486	872,818	(806,804)	-	821,500
Total funds	841,456	872,818	(814,183)	-	900,091

Notes to the financial statements for the year ended 30 September 2017

Purposes of restricted and designated funds

Barry Coward Memorial Fund

Donations received to support the Great Debate and to raise money in support of adults returning to education.

Batho Fund (Durham) I & II

These funds were a legacy to be used for the benefit of the Durham Branch. The greater part of the fund is being used to improve the Association's database and £10,000 has been set aside for other uses. The balance of £40,588 on Batho Fund I consists of the net book value of the database (£37,691) and the remaining cash not yet used.

Development fund capital account and the development fund income account

These funds were generated from donations made to the predecessor organisation in the 1980s with the intention to assist development in the Association's branches and elsewhere.

Freakes bequest

The proceeds from this fund are used to make donations to other suitable bodies.

Chain of office

Funds donated for the purchase of a presidential chain of office.

Fixed assets – tangible and intangible

These funds represent the tangible and intangible assets held to support the charity's work. The assets are replaced on average over periods varying between 3 and 20 years, as set out on Note 1(i) above

E-publishing development

Representing funds earmarked for development of online and electronic publishing capacity. These funds should be fully spent by the end of the 2017-18 financial year

Branches

Representing the total amount of funds held at the Association's branches.

18. Reconciliation of net movement in funds to net cash flow from operating activities

	2017	2016
	£	£
Net movement in funds	55,107	58,635
Add back depreciation and amortisation charge	50,153	28,874
Add back loss on disposal of fixed assets	-	2,159
Deduct investment income shown in investing activities	(21,752)	(22,372)
Deduct unrealised gain in investment	(23,589)	(31,107)
Decrease (increase) in debtors	3,049	7,323
Increase (decrease) in creditors	22,659	(27,644)
Net cash generated in operating activities	85,627	15,868